



Orientation Date:	
Training Date:	

An Equal Employment Opportunity / Affirmative Action Employer

VOLUNTEER APPLICATION

Prospective volunteers will receive consideration without discrimination due to race, color, religion, creed, gender, sexual orientation, national origin, age, disability, marital, military or veteran status or any other legal protected status. Please complete all the sections below and return to: The St. Vincent Haven 115 Wilson St., Newark, Ohio 43055 (or email application to volunteermanager@svdphaven.org)

PERSONAL INFORMATION (Please Print)

	Last	First	Middle Initial	
Name:				Date of Application:
Address:				Social Security No. (Optional)
City:	State:		E-mail:	
Zip Code:				Home Phone:
Date of Birth:	month	day	year (optional)	Cell / Other Phone:

GENERAL INFORMATION

How did you hear about the Saint Vincent Haven?
If you currently volunteer with or have previously volunteered with a group at the Saint Vincent Haven, please indicate which group:
Have you ever worked with low-income, mentally ill, drug-addicted or formerly incarcerated individuals? <input type="checkbox"/> Yes <input type="checkbox"/> No
Volunteer position of interest: (See attached Interest Sheet)
Date available to begin:
Days available: <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday
Time of Day: <input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Evening
Previous volunteer experience:
Do you have a driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No Driver's license number: (Optional) (If you will be driving on behalf of the agency, please attach a copy)
Name and relationship of relatives working for the Saint Vincent Haven : (This information will be used only in conjunction with personnel policy on work assignments of relatives)
Have you ever been employed by the Saint Vincent Haven ? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please state position, start date, end date of employment and reason for leaving:

EDUCATION

Highest Level/Last Year Completed:

Do you have a degree?

Yes No

If yes, what is your degree?

Please list any special skills or areas of interest:

EMPLOYMENT EXPERIENCE

Name of current employer if applicable:

Phone No:

Street Address:

City:

State:

Zip Code:

Position Held:

Does your employer sponsor or encourage community service days? Yes No

Does your employer offer special recognition for volunteering? Yes No

Does your current or former employer offer matching funds? Yes No

AREAS OF INTEREST FOR VOLUNTEERS

Please check the areas that interest you:

THE HAVEN SHELTER	
<input type="checkbox"/> Meal Preparation	<input type="checkbox"/> Front Desk
<input type="checkbox"/> Laundry	<input type="checkbox"/> General Cleaning
<input type="checkbox"/> Special Projects	<input type="checkbox"/> Shopping/Driving
<input type="checkbox"/> General Kitchen Help	<input type="checkbox"/> Clerical
<input type="checkbox"/> Computer Assistance	<input type="checkbox"/> Counseling

FOOD PANTRY	
<input type="checkbox"/> Grocery Sorting/Packing	<input type="checkbox"/> Office/Administrative Work
<input type="checkbox"/> Data Entry	<input type="checkbox"/> Assistance on Shopping Day

THRIFT STORE	
<input type="checkbox"/> Putting Away Merchandise	<input type="checkbox"/> General Cleaning
<input type="checkbox"/> Assist on Donation Dock	<input type="checkbox"/> Clothes Sorting and Hanging